

Job Description for Worship Music Leader – Part-time

Mt Olive Lutheran Church is seeking a part-time Worship Music Leader for our blended worship services. We seek to offer worship services that include a variety of elements and styles, including traditional hymns and liturgy, contemporary songs, as well as a variety of instrumental music.

Primary Goals for this Position:

1. To plan worship music for services for up to 3 months in advance.
2. To lead a weekly evening practice for the worship team, including prayer.
3. To cultivate relationships and community among the worship team.
4. To create a welcoming atmosphere and encourage new participants to join the worship team.
5. To help Mt. Olive create meaningful worship experiences through music in a manner consistent with Mt. Olive's teachings and practices.

Spiritual Qualifications:

- Demonstrates passion for the Gospel message through personal spiritual discipline and personal or public ministry.
- Seeks to grow in a relationship with Jesus Christ through personal spiritual discipline, education, accountability, and service.

Professional Qualifications:

- Experience: At least 2 years leading a congregation in music and/or assisting in public music worship, with a commitment to grow as a musician and worship leader through further training.
- Musical skills: Ability to lead musical worship while playing the keyboard, piano or guitar.
- Technical skills: Experience with microphones, headset, and other audio/visual equipment is desirable.
- Education: High school diploma or equivalent required. One year of biblical education and/or music education at the college level or its equivalent is desirable.
- Interpersonal skills: demonstrated abilities to communicate effectively, lead, promote teamwork, solve problems, take initiative and engage members of all ages.

Duties and Responsibilities:

- Work with the Pastor to plan and implement a meaningful and relevant worship service through musical selections and performance.
- Oversee and coordinate the worship music team and all musical components of the worship service.
 - Lead congregation in music during worship services, including midweek services during Advent and Lent.
 - Lead the worship music team in weekly evening rehearsals and Sunday morning warmups to be completed before the service.
 - Encourage membership to share musical gifts through participation in the worship music team or special music.
- Oversee and coordinate music for the worship music team, including maintaining music files, and recommend any purchases of music for the upcoming year. Ensure compliance with music copyright and licensing requirements.
- Coordinate with the audio/visual team to present accurate onscreen lyrics and ensure sound quality.
- Work with Pastor (or Elders) and communicate with the church office regarding scheduling and management of worship music team, vocalists, pianists, and instrumentalists.
- Recruit new vocalists and instrumentalists as needed.
- Periodically review all instruments to make sure that they are in good working order and request approval for repairs or maintenance from Ministry Council.
- Any additional duties as agreed upon by the Worship Music Leader, Pastor, and Elders.

Absences/Leave:

- Two Sundays may be taken off per year scheduled in advance with at least 14 days' notice. Leave may generally not be taken for Easter Sunday or Christmas Eve.
- Any additional scheduled Sundays off will be unpaid and must be agreed upon in advance by the Worship Music Leader, the Pastor, and the Elders.
- The Worship Music Leader will plan for all music and arrange for a substitute music leader and musicians as needed for scheduled absences.
- If an illness or emergency requires an unscheduled absence, the Pastor, church office, and/or Head Elder should be informed as soon as possible.
- Please communicate with the church office about leave for bookkeeping purposes.

Other Duties & Information:

- The Worship Music Leader position is supervised by the Elders. The Pastor provides day-to-day feedback and oversight.
- The Worship Music Leader will provide an annual report to the Elders and Ministry Council.
- The Elders will conduct an annual evaluation of the Worship Music Leader each spring, the results of which will be submitted to the Ministry Council for salary recommendations.
- Concerns or issues should be brought to the Pastor and/or the Head Elder.
- Although membership is not required, the Worship Music Leader is encouraged to take adult membership classes from the Pastor (or Elders) to become familiar with the teachings and practices of Mt. Olive Lutheran Church.

Commitment:

- This position requires 7-8 hours per week commitment.
- The Worship Music Leader is asked to track hours worked and submit them to the church office/Pastor.

Compensation: Based on experience.

To apply for this position, please submit a resume and statement of faith. If available, please also provide a recording of you leading a worship service.

Mt. Olive Lutheran Church
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